



State of Utah
DEPARTMENT OF COMMERCE
Division of Corporations & Commercial Code
Articles of Organization (Professional) Instructions

Means of payment are: cash, check, credit card or money order made payable to the “**State of Utah.**” If faxing you must include, on a cover sheet, the number of a Visa, MasterCard or American Express with the date of expiration.

- 1. Name of Limited Liability Company:** The company name should contain the words or abbreviation of the words "professional limited liability company" such as the letters "P.L.L.C." or "PLLC"
- 2. Purpose:** A professional limited liability company may be organized only for the purpose of rendering one specific type of professional service and services.
- 3. Profession:** Select the professional service being provided by the company from the drop-down list.
- 4. Registered Agent:** Enter the Registered Agent name and address. If the R/A is a company, the company **must** be in good standing with the Division of Corporations. The R/A address **must** be a Utah street address. The R/A (or representative of the R/A if it is a company) must sign accepting appointment as such. A company may not serve as its own Registered Agent.
- 5. Designated Office:** Each domestic company shall continuously maintain in this state a designated office where the records required by Section [48-2c-112](#) shall be maintained. The designated office may, but need not be, a place of business in this state and the designated office address **MUST** be a Utah street address. [48-2c-111](#)
- 6. Organizer(s):** Indicate whether or not the company has organizers who are not members or managers of the company. If there are no organizers who are not managers or members, sections 7 and 8 **MUST** be completed. [48-2c-401](#)
- 7. Name and Address of each Organizer who is not a member or manager:** Provide the name, street address and signature of each of the company's organizers who is not a member or manager - attach an additional sheet if needed.
- 8. Management:** [Optional if organizers who are not managers or members are listed in section 6](#) – Select whether the company will be managed by its member(s) or manager(s). Section 8 **MUST** be completed if a selection is made.
- 9. Name and Address of Members/Managers:** [Optional if Organizers who are not managers or members are listed in section 6 AND a management statement is not provided in section 7](#) – Provide the name, street address and signature of each of the company's managers and/or members. At least 1 member must be listed if the company is to be member managed (section 7) or at least 1 manager must be listed if the company is to be manager managed (section 7) - attach an additional sheet if needed.
 - * All members, managers, and employees must be licensed or registered by the State of Utah in order to render those professional services.
 - *May include members who are not licensed or registered by the state to render those professional services to the extent allowed by the applicable licensing act related to those professional services.
- 10. Duration:** [Optional](#) - The period of duration of the company does not need to be listed in the articles of organization, if one is not listed, the duration will default to 99 years per statute. You may either list the number of years for the period of duration or the date at which the period of duration ends neither of which may exceed 99 years. [48-2C-403](#)
- 11. Principal Address:** [Optional](#) - The primary address at which the company will be located.

Mailing/Fax Information:

Mail In:	PO Box 146705 Salt Lake City, UT 84114-6705
Walk In:	160 East 300 South, Main Floor
Information Center:	(801) 530-4849
Toll Free:	(877) 526-3994 (within Utah)
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